

**306 ADMINISTRATOR CODE OF ETHICS**

**I. PURPOSE**

The purpose of this policy is to establish the requirements of the school board that school administrators adhere to the standards of ethics and professional conduct in this policy and Minnesota law.

**II. GENERAL STATEMENT OF POLICY**

- A. This policy applies to the Superintendent, Superintendent’s Cabinet, and building or program administrators. An educational administrator’s professional behavior must conform to an ethical code. The administrator acknowledges that the schools belong to the public they serve for the purpose of providing educational opportunities to all, therefore, business will be conducted transparently and openly, except where law otherwise requires. The administrator assumes responsibility for providing professional leadership in the school and community. This responsibility requires the administrator to maintain standards of exemplary professional conduct. It must be recognized that the administrator’s actions will be viewed and appraised by the Board, community, professional associates, and students. To these ends, the administrator must subscribe to the following standards.
- B. The Educational Administrator will:
1. Make the well-being of students the fundamental value of all decision-making and actions.
  2. Fulfill professional responsibilities with honesty and integrity.
  3. Support the principle of due process and protects the civil and human rights of all individuals.
  4. Obey local, state, and national laws and does not knowingly join or support organizations that advocate, directly or indirectly, the overthrow of the government.
  5. Implement the school board’s policies.
  6. Have a primary duty to the Board to operate the district with high ethical standards, and to assure school district compliance with national, state and

local statutes as well as district policy. It is the administrator's role to notify the board as soon as they become aware of any lapse in or non-compliance with statute, policy or standards.

7. Pursue appropriate measures to correct those laws, policies, and regulations that fall out of compliance or are not consistent with sound educational goals.
8. Have a primary duty to provide timely and accurate information to the Board.
9. Avoid using positions for personal gain through political, social, religious, economic, or other influence.
10. Accept academic degrees or professional certification only from duly accredited institutions.
11. Maintain the standards and seeks to improve the effectiveness of the profession through research and continuing professional development.
12. Honor all contracts until fulfillment, release, or dissolution is mutually agreed upon by all parties to the contract.
13. Adhere to the respective Code of Ethics or ethical standards applicable to the administrator's area of expertise.

***Legal References:*** Minn. Stat. § 122A.14, Subd. 4 (Code of Ethics)  
Minn. Rules Part 3512.5200 (Code of Ethics for School Administrators)

### **BOARD POLICY 306**

St. Cloud Area School District 742

St. Cloud, Minnesota

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