

212 SCHOOL BOARD MEMBER DEVELOPMENT

I. PURPOSE

In recognition of the need for continuing in-service training and development for its members, the purpose of this policy is to encourage the members of the school board to participate in professional development activities designed for them so that they may perform their responsibilities.

II. GENERAL STATEMENT OF POLICY

- A. School board members shall receive training in school finance and management developed in consultation with MSBA.
- B. School board members are encouraged to participate in school board workshops and activities sponsored by local, state, and national school boards associations.
- C. School board members are expected to report back to the school board with materials of interest gathered at the various meetings and workshops.

III. REIMBURSABLE EXPENSES

Expenses to be reimbursed may include registration fees, required materials, parking fees, transportation, meals, lodging, tips, and other reasonable and necessary school district-related expenses.

IV. REIMBURSEMENT

- A. Requests for reimbursement must be itemized on the official school district form and are to be submitted to the designated administrator. Receipts for lodging, commercial transportation, registration, and other reasonable and necessary expenses must be attached to the reimbursement form.
- B. Automobile travel shall be reimbursed at the mileage rate set by the school board. Commercial transportation shall reflect economy fares and shall be reimbursed only for the actual cost of the trip.
- C. Amounts to be reimbursed shall be within the school board member's approved budget allocation, set at the annual reorganization meeting, relating to the reimbursement of expenses involving the attendance at workshops and conventions.

Legal References: Minn. Stat. § 123B.09, Subd. 2 (School Board Member Training)

Cross References: Board Policy 214 (Out-of-State Travel by School Board Members)
Board Policy 412 (Expense Reimbursement)

BOARD POLICY 212

St. Cloud Area School District 742
St. Cloud, Minnesota

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