

Dear 742 Secondary Students and Families,

We have missed you over these last few weeks. We've used this time to make adjustments to the way we'll teach during distance learning. You can expect some changes to HOW we deliver instruction but know the content and rigor of our courses will be the same.

We are going to rely on you to log-in to each of your classes on Schoology every day during distance learning. If you have questions or need help, please ask us. You can contact any school staff member through Schoology, email, or phone.

We've included information on what to expect during distance learning below. Please take time to read through it before distance learning begins.

Sincerely,
Your 742 Team

DISTANCE LEARNING EXPECTATIONS

Teachers will post activities, assignments, and assessments on Schoology each day by 10 am. They will be available through phone, email, and Schoology between 10:00 am - 3:00 pm Monday-Friday. Students must log in to each Schoology class each day, and all work will be submitted using this learning platform.

Families can monitor student academic progress through Schoology and Skyward. Course materials and assignments can be viewed through Schoology. Grades and missing assignments are viewed through Skyward.

Families needing assistance with either Schoology or Skyward should visit our Technology Department -- Family Resources page at <https://www.isd742.org/Page/7507> or the General Family Resources page at <https://www.isd742.org/Page/1036>. Anyone requiring additional support should contact their school's media specialist, administrator, or school counselor.

TECHNOLOGY ASSISTANCE

Students needing technology assistance should direct questions to their Media Specialist via phone, Schoology message, or email for assistance.

Media Specialist contact information:

Apollo Sr High	Ms. Telega	andrea.telega@isd742.org	320-370-8675
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Tech Sr High	Mr. Johnson	michael.johnson@isd742.org	320-370-8379
North Jr High	Ms. Campbell	amy.campbell@isd742.org	320-370-7025
South Jr High	Mr. Kline	steven.kline@isd742.org	320-370-7255
Kennedy	Ms. Nelson	holly.nelson@isd742.org	320-370-7455
McKinley	Frank Ayers	Frank.ayers@isd742.org	320-370-6827

STUDENT ATTENDANCE

Students must log-in to Schoology each day at some point between 10:00 am – 12 midnight to be counted “present” for that school day. If your child is ill and cannot log-in to Schoology, please enter the absence through the school’s attendance line or through the on-line absence request in the Skyward Family portal. Any absences related to COVID-19 symptoms will not be counted toward the truancy process. We will, however, follow County Truancy guidelines for all other absences.

Families will be notified through a Skyward robocall if their child was marked absent. Please note: attendance notification will be delivered one day behind (e.g., Monday’s absences will be communicated on Tuesday).

SPECIAL EDUCATION

Supervisors are working with case managers to design instruction unique to each student. There may be situations in which the services the student receives at school may not be available remotely. Case managers will connect daily with their students and families as indicated in the Individualized Distance Learning Plan.

MULTILINGUAL EDUCATION

Multilingual students will work closely with their teachers to continue to develop language fluency.

ACADEMIC SUPPORT

Students needing academic assistance should contact their child’s teacher through Schoology, phone, or email. All staff contact information can be found through the District Directory at <https://www.isd742.org/Page/100> or through the school website. School counselors and administrators are also available to support.

SOCIAL EMOTIONAL SUPPORT

We know this can be a challenging time for students and families. Our school counselors, social workers, nurses, chemical health, and Greater MN counselors are here for you. This team will be connecting with students through Schoology and Google Meet and can also be reached by phone or

email.

Our schools will continue to offer opportunities for connection with students and families. Daily announcements will be posted on Schoology and activities such as mindfulness, yoga, and other community building events will continue.

OTHER INFORMATION

We are in the process of developing hotlines for families to call when they need assistance. These help lines will be dedicated for English, Somali, and Spanish speaking families and students. Additionally, we are creating a phone number guide by school for each staff member.