



Central Minnesota Adult Basic Education

700 7th Street South
Waite Park, MN 56387
(320) 529-6500, x6211
abe@isd742.org

How to Register For GED Tests on a Computer

1. Create a GED Testing Service's Account by navigating to <https://ged.com> on your web browser. Find the spot that looks like this:

Sign up for MyGED™ today
Completed GED® test before 2014? [Get transcript](#)

Need an email account?

amajor@isd622.org

amajor@isd622.org

.....

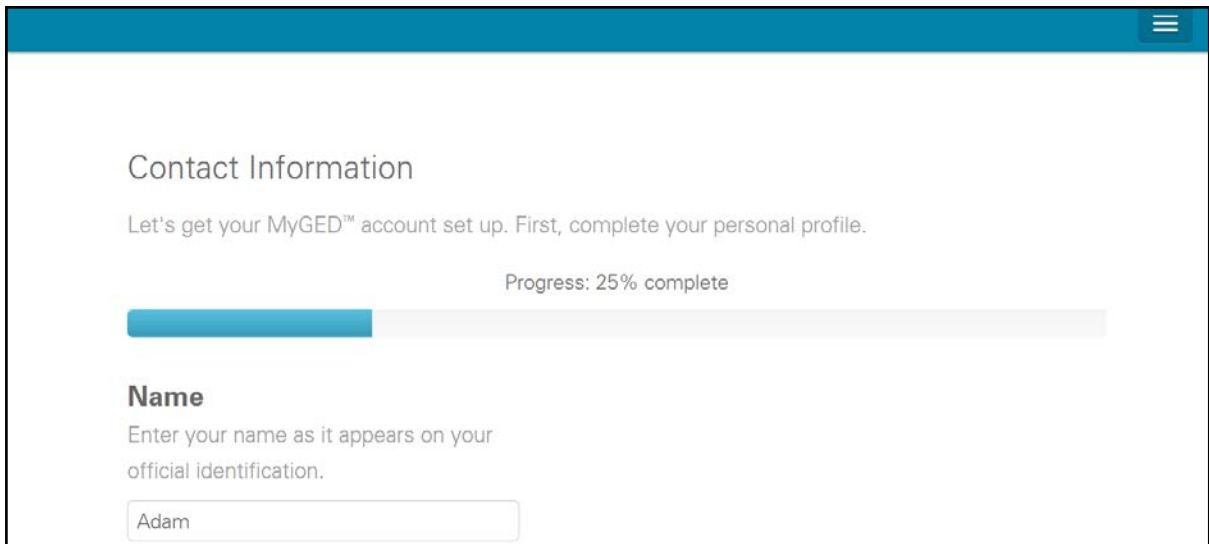
By accessing this website and checking this box, you indicate your acceptance of GED Testing Service LLC's [Privacy and Cookies Policy](#) and [Terms and Conditions](#).

Sign Up

Canada or International students. [Schedule here](#)
Finishing testing in 2013? [Schedule here](#)

2. Enter your **Email Address** and a unique **Password**.
3. Click **Sign Up**

4. After Clicking **Submit**, you will be brought to a page that looks like this:



Contact Information

Let's get your MyGED™ account set up. First, complete your personal profile.

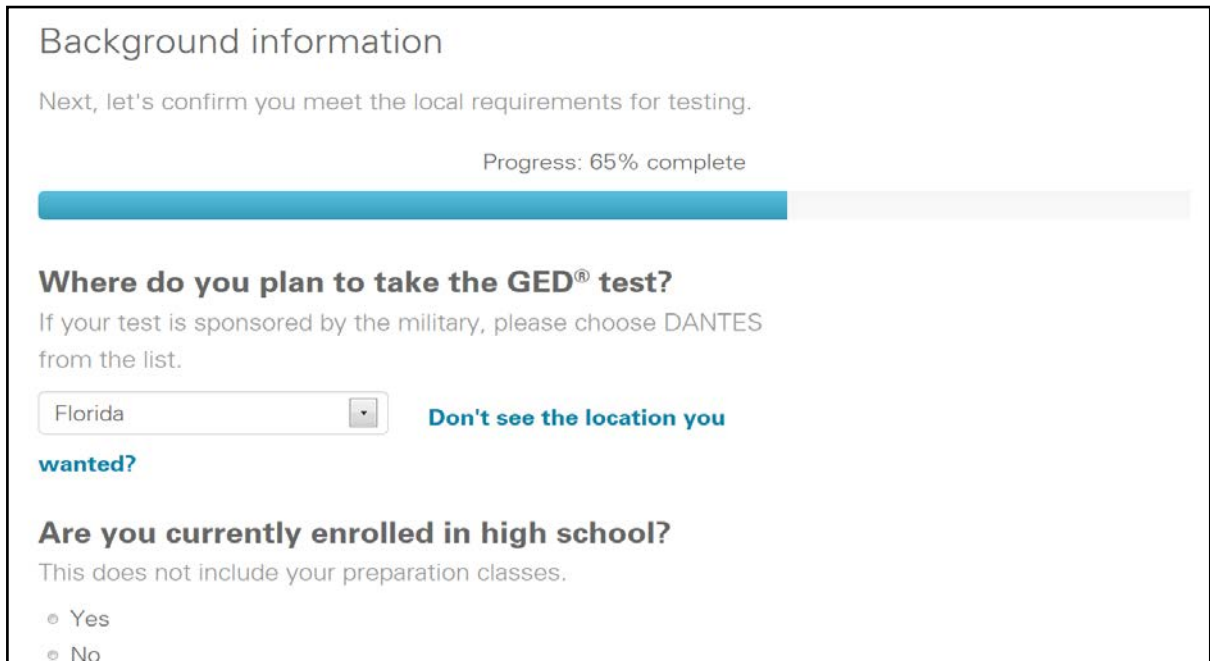
Progress: 25% complete

Name

Enter your name as it appears on your official identification.

Adam

5. **Fill in** the requested information. **Make sure** to spell your name **exactly as it appears on your government-issued ID**.
6. Click **Continue** at the bottom.
7. After Clicking **Continue**, you will be brought to a page that looks like this:



Background information

Next, let's confirm you meet the local requirements for testing.

Progress: 65% complete

Where do you plan to take the GED® test?

If your test is sponsored by the military, please choose DANTES from the list.

Florida [Don't see the location you wanted?](#)

Are you currently enrolled in high school?

This does not include your preparation classes.

Yes

No

8. **Fill in** all the requested information and click **Continue**.

9. After Clicking **Continue**, you will be brought to a page that looks like this:

Last steps

Last step, let's confirm if you need modified testing conditions.

Progress: 90% complete

Do you want to request modified testing conditions (accommodations) for the day of your test?

(Modified testing conditions may be available to those with documented disabilities like impaired vision, ADHD, etc.)

If you choose *yes*, you will be required to submit this [supporting documentation](#) for approval.

- Yes
- No

10. Answer the question and click **Continue**.

11. After Clicking **Continue**, you will be brought to your **GED Dashboard**:

The screenshot shows the MyGED Dashboard interface. At the top is a navigation bar with icons for help, chat, calendar, and menu. The menu items are: Dashboard, Study, Test Tips, Find a Center, Schedule Test (circled), My Scores, and College & Careers. Below the navigation bar is the 'MyGED™ Dashboard' title. The dashboard is divided into three main sections: 'Study', 'Schedule', and 'Scores'. The 'Study' section features a 'Start Studying' button and a link to 'Take GED Ready™: The Official Practice Test'. The 'Schedule' section shows 'JANUARY 8th' and a 'Start Scheduling' button. The 'Scores' section displays a bar chart with three bars representing score ranges: 100-149 (green), 150-169 (blue), and 170-200 (teal). To the right of the chart, the score ranges are listed: 'Below Passing: 100 - 149', 'GED® Passing Score: 150 - 169', and 'GED® Honors Score: 170 - 200'. A 'Get your Scores' button is located at the bottom right of the Scores section.

12. On the **Navigation Bar** at the top, click **Schedule Test**.

13. After Clicking **Schedule Test**, you will be brought to a page that looks like this:

Schedule GED® Test

School History

Before you can schedule, we need to collect a little more information.

Complete the questions below related to your school history.

Progress: 15% complete

What is the highest grade you completed in school?
(*completed* means you successfully attended the full school year and went on to the next grade; all options include home-schooling.)

never attended school

14. Fill in all the requested information and click **Continue**.

15. After Clicking **Continue**, you will be brought to a page that looks like this:

Schedule GED® Test

Work History

Progress: 30% complete

What is your current work status?

- Working full time
- Working part time
- Not employed - but actively looking for work
- Not employed - not looking for work
- Not employed - permanent disability

16. Fill in all the requested information and click **Continue**.

17. After Clicking **Continue**, you will be brought to a page that looks like this:

Prep Info

Complete the questions below related to how you prepared for the GED® test.

Progress: 60% complete

Where did you study most often for the GED® test?
Select up to 3 locations.

- Test Preparation Center
(Adult education center, For-profit test preparation center, public assistance program)
- Testing Center
- High School Program

18. Fill in all the requested information and click **Continue**.

19. After Clicking **Continue**, you will be brought to a page that looks like this:

Schedule GED® Test

Me and the GED® Test

Complete the questions below related to why you decided to take the GED® test.

Progress: 75% complete

What is your *main* reason for taking the GED® test?
Please choose one.

Personal Gain (e.g., gain personal satisfaction, serve as a positive example, etc.)

Work-related (e.g., get a new or better paying job, keep current job, etc.)

Educational Gain (e.g., to enter a technical college, 2 - 4 year degree program, etc.)

20. Fill in all the requested information and click **Continue**.

21. After Clicking **Continue**, you will be brought to a page that looks like this:

Schedule GED® Test

Last Items

Complete the questions below related to your personal background and our ability to use your data in research studies.

Progress: 90% complete

Please provide your Social Security or Tax Identification Number
(not required)

22. Fill in all the required information and click **Continue**.

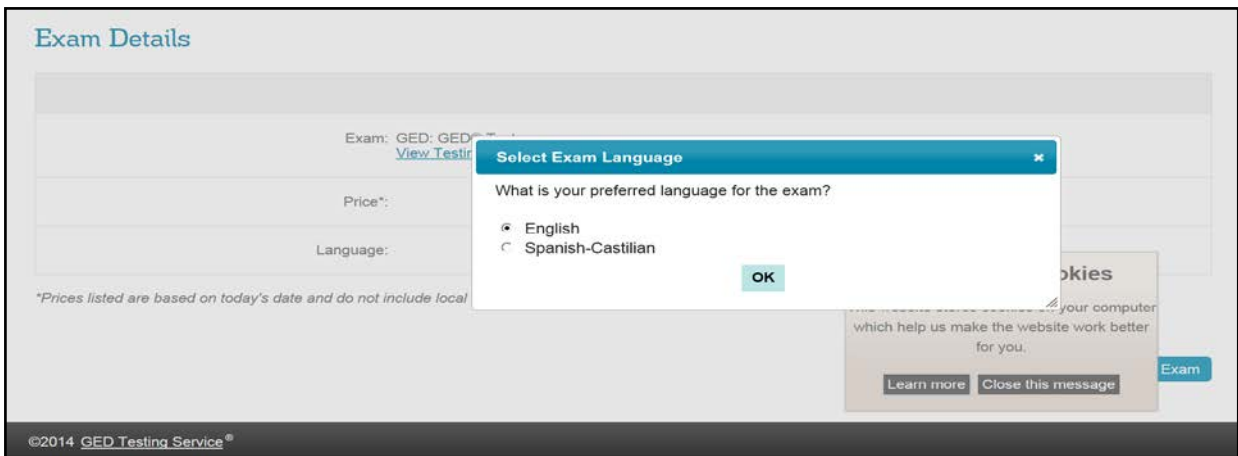
Make sure to read the **GED Test Non-Disclosure Agreement** by clicking the highlighted text "Terms of the GED Test Non-Disclosure Agreement" at the bottom of the page:

By checking the box you signify that you have read, understand and agree to the [terms of the GED® Test Non Disclosure Agreement \("NDA"\)](#). If you have any questions please contact contracts@GEDtestingservice.com or call 1-952-681-3444.

Back

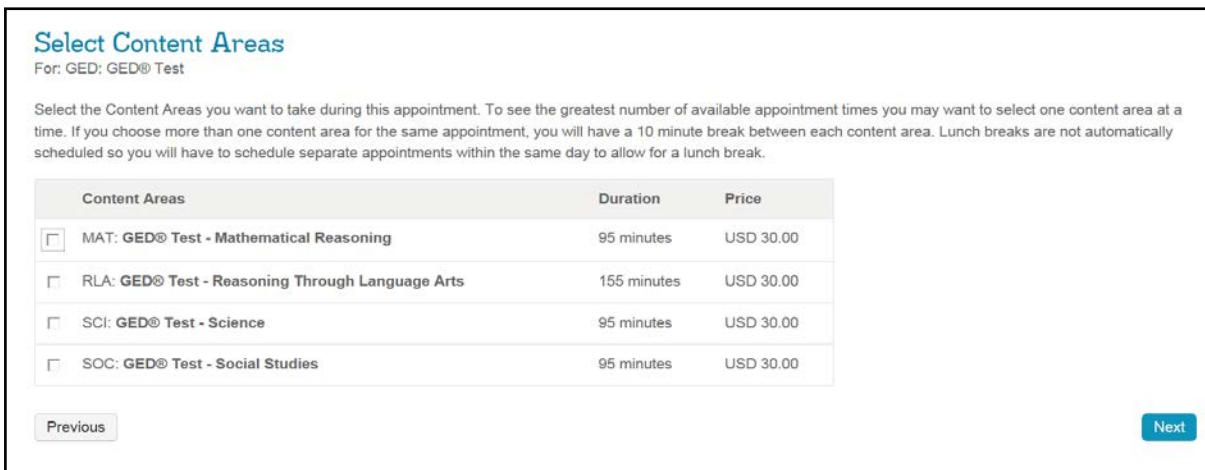
Continue

23. After Clicking **Continue**, you will be brought to a page that looks like this:



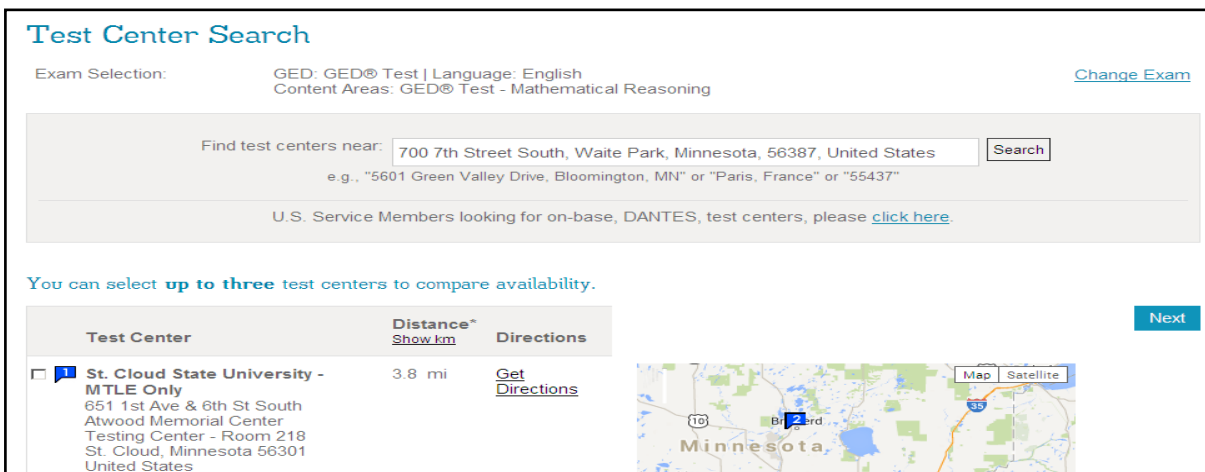
24. **Select** your exam language and click **Ok**. Then, click **Schedule this Exam** at the bottom right of the page

25. After Clicking **Schedule this Exam**, you will be brought to a page that looks like this:



26. **Select** the test(s) you would like to take by **Clicking** the box to the left of the test. Click **Next** when ready.

27. After Clicking **Next**, you will be brought to a page that looks like this:



28. **Type in** your address and click search. On the left side where it says **Test Center** click the box to the left of **St. Cloud State University – MLTE Only**. Then click **Next** on the right side.

29. After Clicking **Next**, you will be brought to a page that looks like this:

30. **The dates in blue are the days we have testing. Select** the date you would like to test by clicking on it. After clicking on a date, you will see the times we have testing for that day:

Available Start Times: Wednesday, February 12, 2014 at St. Cloud State University - MTLE Only

| Morning | Afternoon |
|----------|-----------|
| 08:00 AM | 12:00 PM |
| 08:15 AM | 12:15 PM |
| 08:30 AM | 12:30 PM |
| 08:45 AM | 12:45 PM |

31. **Select** the time you would like to test. This will bring you to the next screen:

32. **Review** everything and click **Proceed to Checkout** at the bottom right, if everything is correct.

33. Verify that your **Name (must match your ID)** and **Phone Number** are correct, then click **Next**.

The screenshot shows a web page titled "Checkout - Step 1: Confirm Personal Information". At the top, there is a progress bar with five steps: "Confirm Personal Information" (highlighted in blue), "Agree to Policies", "Enter Payment", "Submit Order", and "Receipt". Below the progress bar, there is a red warning box that reads: "IMPORTANT: Your name below must exactly match your identification that is presented at the test center. If your name does not match you will not be able to sit for your exam and you will not receive a refund. To change your name, contact Pearson VUE at 1-877-EXAM-GED or 1-877-392-6433, Monday through Friday, 7:00 a.m. to 7:00 p.m., CST." Below the warning, the user's name is listed as "Name: Adam Jeffrey Major" and the telephone number as "Telephone: +1 651-748-6208". At the bottom left, there is a "Previous" button, and at the bottom right, there is a "Next" button.

34. Read the **GED Testing Service Policies** and check the box at the bottom next to “I have read and agree to the GED Testing Service policies listed above.” Click **Next**

The screenshot shows a web page titled "Checkout - Step 2: Agree to Policies". At the top, there is a progress bar with five steps: "Confirm Personal Information", "Agree to Policies" (highlighted in blue), "Enter Payment", "Submit Order", and "Receipt". Below the progress bar, the heading "GED Testing Service Policies" is displayed. The text below reads: "Please read and agree to the following policies." A box contains the "Admission Policy" text: "We ask you to arrive at the test center 15 minutes before your scheduled appointment time. This will give you adequate time to complete the necessary sign-in procedures. If you arrive more than 15 minutes late for your appointment you will be unable to test and you will not be reimbursed. You will be required to provide one or more valid forms of identification on the day of the test. The ID must be government-issued and non-expired. It must also include your name, address, date of birth, signature, and photograph. Your jurisdiction may require additional ID, proof of residence, or may have other requirements for testing. Prior to your testing appointment, it's important for you to check your messages dropdown in the upper left hand corner on MyGED™. If you do not present proper ID or required information (per the jurisdiction policies) you will be turned away the day of testing and will lose your test payments. No personal items may be taken into the testing room. This includes, but is not limited to; bags, notes, phones, pagers, watches and wallets." Below the policy text, there is a section for "International Test-takers".

35. Enter your **Payment Information** and click **Next**.

36. Verify your information and click **Submit**. Print a copy of your **Receipt**.

The screenshot shows a web page titled "Checkout - Step 3: Enter Payment". At the top, there is a progress bar with five steps: "Confirm Personal Information", "Agree to Policies", "Enter Payment" (highlighted in blue), "Submit Order", and "Receipt". Below the progress bar, the heading "Order Total" is displayed. The order summary shows: "Subtotal: 30.00", "Tax: 0.00", and "TOTAL DUE: USD 30.00". Below the summary, there is a section for "Add Voucher or Promo Code" with a link "What is this?". There is a text input field for "Voucher/Promotion Code:" and an "Apply" button.

Note: Please call Pearson Vue at 1-800-704-3613 if there are any issues or questions. If you need to cancel or reschedule a GED test, you must do so through Pearson Vue; Central Minnesota ABE is no longer offering GED testing.