

Hello, Parents/Guardians of AP Students:

You are receiving this letter because your child is enrolled in Advanced Placement (AP). In Advanced Placement courses, AP students do college-level work in high school. If they score a 3, 4 or 5 on their AP exam, they can earn college credit. Taking the AP exam is an important part of all AP courses. Tech High School recommends that all students enrolled in an AP course take the exam for that course. In the first weeks of school, your student should have JOINED AP Classroom. BY JOINING THE AP CLASSROOM, THEY HAVE REGISTERED FOR THEIR AP EXAM(S). AP Classroom also provides online recourses for your AP Student.

AP Exams are taken in May. I have included the 2023 AP Exam Schedule on the back of this letter. ***AP exam registration and PAYMENT is DUE by OCTOBER 31<sup>st</sup>***. AP exams cost \$97 each. The state of Minnesota partially subsidizes the cost of AP exams for all students. The final cost of each AP exam after the subsidy is \$62. A payment of \$62 per exam must be made by October 31<sup>st</sup>. ***If the \$62 per AP exam is not paid by this deadline, your child's AP EXAM ORDER WILL BE CANCELED, and your child will NOT be able to test in May.*** Please see the timeline below for important deadlines:

**NOW:** Your student should have JOINED AP Classroom. If not, Please work with the classroom teacher for access to the JOIN CODE and complete this step.

**October 31<sup>st</sup>** DEADLINE to pay AP exam fee of \$62 per exam.  
***Students who qualify for free/reduced lunch: AP Exam Fee is \$0***

November 1<sup>st</sup> Any unpaid exams will be canceled.

***Please note:*** Deadlines are firm, and fees are dictated by the College Board.  
**Payments received AFTER October 31<sup>st</sup> will incur a \$40 late fee.**

**AFTER NOVEMBER 1<sup>st</sup> :** Students who cancel an exam or do not test for any reason will be charged a \$40 fee. REGARDLESS of their fee status. If your child does not plan to take the AP exam in May, your child must complete an OPT -OUT form online. The link will be provided by your child's counselor as needed.

#### **HOW TO PAY FOR EXAMS:**

Your AP exam fee payment can be made online through Skyward ***Rev Trak*** – Log in as you would to make a lunch account payment for your child. Go to Fee Management. You will see an AP exam fee has been added. You may also pay by check or cash to Angie in the counseling office.

***If you believe your family would qualify for free/reduced lunch and have not completed the form yet, please complete the application ASAP so that we can process your fee waiver for AP exams.***

If you have any questions, please call me at (320)-370-8365

Sincerely,

Erin Bloch  
School Counselor/AP Coordinator