

PAW MEETING NOTES

May 8, 2023

PAW OFFICERS: Melissa Feeney (President), Amber Rud (Treasurer), Heidi Ness (Secretary)

Attendees: Melissa Feeney, Amber Rud, Lyndsey Olson, Molly Penk, Heidi Ness, Jennifer Och, Derek Branton, Sara Martini, Meigumi Hanato, Claudia Cassanova

1. Sara gave Title 1 report
 - a. Need to do at least 4 events, we did extra
 - i. Conferences – Pakrat and Pakkat math and reading kits
 - ii. Hour of Code – in school and virtual
 - iii. Read Across America Breakfast
 - iv. STEM night – works museum with engineering activities
 1. 375 attended
 - v. EL Family Night this Thursday, part of family engagement plan
 1. 193 registered
 2. Food, activities, books around the world
 - b. Survey to gather feedback on family activities
 - i. Handed out paper form
 - ii. **Sara send out Google Form survey on Seesaw too**
 - c. This summer – book bus will be at Westwood to encourage summer reading
 - i. Every Wednesday starting June 14th from 10:15 to 11:00 am
 - ii. Can go to stops at other schools too
2. Meigumi and Claudia talked about EL Family Night
 - a. Able to order food thanks to donation from PAW – Sambusa, Egg Rolls, Churros
 - b. Westwood has 80 staff/students from many diverse parts of the world – Africa, Asia, Vietnam, Loas, Thailand, Japan, etc
 - c. Purchased books from many different countries
 - d. Purchased maps, families can put pin on map representing where they are from
 - e. Activities
 - i. 3 stations in library and 3 in classrooms
 - ii. Origami
 - iii. Cards for henna hands, kids can create their own designs with hands
 - iv. Marigold seeds – cards with what they represent in Mexican culture
 - v. Will be creating Hispanic/latino toys
 - f. **Sara will reach out to Ryan and see if he can come photograph and showcase event for district**
 - g. Would be great to have maps and books on display for other Westwood students to experience as well
 - h. More multicultural books have been ordered for library for next year
3. Coin Wars
 - a. Made just shy of \$4,000
 - b. Top grade level was awarded a pizza party
 - i. May consider having 2nd and 3rd place prizes next year
 - ii. Pizza, cupcakes, cookies, ice cream treats
 - c. Suggestion to have by class next year

- i. Makes it much harder to track and sort
 - ii. Spanish emersion + kindergarten will have 5 classes which puts them at advantage
 - iii. Could consider doing percentage next year (\$/ number of students)
 - 4. Food Truck Night Wed May 17th from 5:30-7:00
 - a. Volunteers and trucks arrive at 4:30, be ready to serve by 5
 - b. Last year custodians put out table and chairs but there wasn't enough – will do again but hopefully people will bring chairs and blankets
 - c. 5 trucks signed up
 - i. \$100 registration fees have all been paid
 - 1. 2 Venmo payments – Rusty (Mr. Twisty) and Brittany (Rollin) Nolin
 - 2. 3 other trucks paid – Blondies Lemonade, Lily's Wings, Pizza Barn
 - ii. Heidi and Jen tried multiple Mexican food trucks but no luck getting anyone
 - d. PAW beverages
 - i. Can get tent and table from Westwood
 - ii. **Melissa will make a sign to ask for donations for playground upgrade and student activities**
 - iii. Include QC Code
 - 1. Molly has a menu holder that we can use
 - 2. Lyndsay has 4-6 tabletop signs that we can put at tables
 - iv. Volunteers
 - 1. **Communicate in messenger about who will work when**
 - a. 2 volunteers for half hour time slots
 - i. Melissa, Heidi, Molly
 - ii. Jen and Amber can do, but not at start
 - 2. Will sell water for \$1
 - 3. How much should we buy?
 - a. 40 for \$3.98 at Sam's/Costco
 - b. 4-6 cases
 - c. People can use water fountain if we run out
 - 4. **Melissa will bring a big cooler with ice**
 - a. All that don't fit can be kept in cooler inside and brought out as needed
 - 5. Rain or shine, come and dine 😊
 - e. Book fair will be happening too
 - i. Sara will have sign
 - ii. Book bus will be there at 6 for touring
 - f. Music
 - i. \$250 per hour
 - ii. Molly emailed Reed this afternoon to confirm how and when to pay
5. Playground update
 - a. PAW will donate \$10K, need to write check before end of year
 - i. **Derek find out details on playground payment**
 - b. Will break ground next fall
 - c. Catherine Johnson also getting a playground and will be first install
6. Field Trips/Experiences
 - a. 4th Grade bowling needs \$375 check to bring along to event
 - i. Amber cut check
 - ii. \$5 per kid, 75 kids – Great River Bowl gave us a great deal

- iii. Abby setting up bussing and will give us invoice for payment – total will be based on time and distance. When we get it, we will have better idea of how much to budget for next year
 - b. 5th grade sunglasses have arrived
 - c. Kindergarten – raptor center will come on 5/24 – Amber cut check
 - d. Arboretum - has been paid (\$675)
 - e. Molly will use PAW card to purchase plants for pre-school
 - f. 3rd grade ice cream thing with multiplication facts, going to planetarium at SCSU
 - i. Taking transportation funding from grade level
 - g. 5th grade going bowling but likely paid with grade level money
 - i. **Derek ask 5th grade what funding they need – bussing for bowling trip?**
- 7. Miscellaneous items
 - a. Karla Nett - \$125 classroom supplies from beginning of year
 - i. Approved this year because we had funding, but we don't have funding for all grades to do so this should not be the norm
 - b. Zippy 4th grade pizza party - \$100 for completing ALEKS
 - i. Approved
 - ii. They do every year, should put in budget next year
 - c. 4th grade budget is at \$346 and does not include field trip, but \$548 for bins was taken out already and shouldn't count against their total
 - d. End of year celebrations
 - i. Last year we had a budget surplus so every class was given up to \$50 for a party and could submit receipts
- 8. Next year budget
 - a. Current budget was created based on number of kids per grade
 - i. Will need to revise for next year numbers
 - ii. Over 100 kindergarten students, 67 1st grade, 71 2nd grade, 63 3rd grade, 63 4th grade, 73 5th grade
 - b. Increase robotics and field trips, cut Orchestra Hall trip
 - c. **Derek get feedback from teachers at leadership meeting - what experiences would they like to do moving forward? Also find out who needs Westwood folders.**
 - d. Always good to end year with enough money to fund entire next year
- 9. Sponsors for walkathon
 - a. 4-6 weeks needed for t-shirts
 - b. \$4,000
 - c. Need a new logo – Melissa found one, not scary!
- 10. Will schedule two additional meetings this summer
 - a. Sponsorship – June
 - b. Budget – July or August
 - c. Can get into school or could do offsite