PAW MEETING NOTES
May 8, 2023

PAW OFFICERS: Melissa Feeney (President), Amber Rud (Treasurer), Heidi Ness (Secretary)

Attendees: Melissa Feeney, Amber Rud, Lyndsey Olson, Molly Penk, Heidi Ness, Jennifer Och, Derek Branton, Sara Martini, Meigumi Hanato, Claudia Cassanova

1. Sara gave Title 1 report
   a. Need to do at least 4 events, we did extra
      i. Conferences – Pakrat and Pakkat math and reading kits
      ii. Hour of Code – in school and virtual
      iii. Read Across America Breakfast
      iv. STEM night – works museum with engineering activities
         1. 375 attended
      v. EL Family Night this Thursday, part of family engagement plan
         1. 193 registered
         2. Food, activities, books around the world
   b. Survey to gather feedback on family activities
      i. Handed out paper form
      ii. Sara send out Google Form survey on Seesaw too
   c. This summer – book bus will be at Westwood to encourage summer reading
      i. Every Wednesday starting June 14th from 10:15 to 11:00 am
      ii. Can go to stops at other schools too

2. Meigumi and Claudia talked about EL Family Night
   a. Able to order food thanks to donation from PAW – Sambusa, Egg Rolls, Churros
   b. Westwood has 80 staff/students from many diverse parts of the world – Africa, Asia, Vietnam, Loas, Thailand, Japan, etc
   c. Purchased books from many different countries
   d. Purchased maps, families can put pin on map representing where they are from
   e. Activities
      i. 3 stations in library and 3 in classrooms
      ii. Origami
      iii. Cards for henna hands, kids can create their own designs with hands
      iv. Marigold seeds – cards with what they represent in Mexican culture
      v. Will be creating Hispanic/latino toys
   f. Sara will reach out to Ryan and see if he can come photograph and showcase event for district
   g. Would be great to have maps and books on display for other Westwood students to experience as well
   h. More multicultural books have been ordered for library for next year

3. Coin Wars
   a. Made just shy of $4,000
   b. Top grade level was awarded a pizza party
      i. May consider having 2nd and 3rd place prizes next year
      ii. Pizza, cupcakes, cookies, ice cream treats
   c. Suggestion to have by class next year
i. Makes it much harder to track and sort
ii. Spanish emersion + kindergarten will have 5 classes which puts them at advantage
iii. Could consider doing percentage next year ($/ number of students)

4. Food Truck Night Wed May 17th from 5:30-7:00
   a. Volunteers and trucks arrive at 4:30, be ready to serve by 5
   b. Last year custodians put out table and chairs but there wasn’t enough – will do again but hopefully people will bring chairs and blankets
   c. 5 trucks signed up
      i. $100 registration fees have all been paid
         1. 2 Venmo payments – Rusty (Mr. Twisty) and Brittany (Rollin) Nolin
         2. 3 other trucks paid – Blondies Lemonade, Lily’s Wings, Pizza Barn
      ii. Heidi and Jen tried multiple Mexican food trucks but no luck getting anyone
   d. PAW beverages
      i. Can get tent and table from Westwood
      ii. Melissa will make a sign to ask for donations for playground upgrade and student activities
      iii. Include QC Code
         1. Molly has a menu holder that we can use
         2. Lyndsay has 4-6 tabletop signs that we can put at tables
   iv. Volunteers
      1. Communicate in messenger about who will work when
         a. 2 volunteers for half hour time slots
            i. Melissa, Heidi, Molly
            ii. Jen and Amber can do, but not at start
      2. Will sell water for $1
      3. How much should we buy?
         a. 40 for $3.98 at Sam’s/Costco
         b. 4-6 cases
         c. People can use water fountain if we run out
   4. Melissa will bring a big cooler with ice
      a. All that don’t fit can be kept in cooler inside and brought out as needed
   5. Rain or shine, come and dine 😊
   e. Book fair will be happening too
      i. Sara will have sign
      ii. Book bus will be there at 6 for touring
   f. Music
      i. $250 per hour
      ii. Molly emailed Reed this afternoon to confirm how and when to pay

5. Playground update
   a. PAW will donate $10K, need to write check before end of year
      i. Derek find out details on playground payment
   b. Will break ground next fall
   c. Catherine Johnson also getting a playground and will be first install

6. Field Trips/Experiences
   a. 4th Grade bowling needs $375 check to bring along to event
      i. Amber cut check
      ii. $5 per kid, 75 kids – Great River Bowl gave us a great deal
iii. Abby setting up bussing and will give us invoice for payment – total will be based on time and distance. When we get it, we will have better idea of how much to budget for next year
b. 5th grade sunglasses have arrived
c. Kindergarten – raptor center will come on 5/24 – Amber cut check
d. Arboretum - has been paid ($675)
e. Molly will use PAW card to purchase plants for pre-school
f. 3rd grade ice cream thing with multiplication facts, going to planetarium at SCSU
   i. Taking transportation funding from grade level
g. 5th grade going bowling but likely paid with grade level money
   i. Derek ask 5th grade what funding they need – bussing for bowling trip?
7. Miscellaneous items
   a. Karla Nett - $125 classroom supplies from beginning of year
      i. Approved this year because we had funding, but we don’t have funding for all grades to do so this should not be the norm
   b. Zippoy 4th grade pizza party - $100 for completing ALEKS
      i. Approved
      ii. They do every year, should put in budget next year
   c. 4th grade budget is at $346 and does not include field trip, but $548 for bins was taken out already and shouldn’t count against their total
   d. End of year celebrations
      i. Last year we had a budget surplus so every class was given up to $50 for a party and could submit receipts
8. Next year budget
   a. Current budget was created based on number of kids per grade
      i. Will need to revise for next year numbers
      ii. Over 100 kindergarten students, 67 1st grade, 71 2nd grade, 63 3rd grade, 63 4th grade, 73 5th grade
   b. Increase robotics and field trips, cut Orchestra Hall trip
c. Derek get feedback from teachers at leadership meeting - what experiences would they like to do moving forward? Also find out who needs Westwood folders.
   d. Always good to end year with enough money to fund entire next year
9. Sponsors for walkathon
   a. 4-6 weeks needed for t-shirts
   b. $4,000
   c. Need a new logo – Melissa found one, not scary!
10. Will schedule two additional meetings this summer
    a. Sponsorship – June
    b. Budget – July or August
    c. Can get into school or could do offsite