PAW MEETING NOTES
May 9, 2022

PAW OFFICERS: Sherri Gallus (Co-President), Melissa Feeney (Co-President), Amber Rud (Treasurer), Heidi Ness (Secretary)

1. Attendees: Sherri Gallus, Melissa Feeney, Amber Rud, Lyndsey Olsen, Jen Och, Molly Penk, Emily Grafing, Heidi Ness, Sara Martini

2. Sara presentation
   a. 4 Title One family events were held this year - first 3 events were virtual, last STEM breakfast was in person
   b. Looking for parent’s feedback on type of events and scheduling
      i. Virtual vs in-person (or possibly hybrid)
      ii. Morning vs evening activities
      iii. Ideas for future events
         1. Usually geared towards site improvement plan (reading, math, coding)
         2. ECFE-style parenting classes with separate activities for kids
            (facilitated by Resource Training)
         3. Partners for Success
   c. Sara left a survey for people to fill out and welcomes any suggestions

3. Walkathon
   a. Will have obstacle course bounce house from AirMaxx, no generator needed, only uses a power cord
   b. Chance of rain on both Wednesday and Thursday
      i. Plan B – TDB
      ii. Can’t use Gym if it rains because there will be Gym classes going on
      iii. If we do on Thursday, there will be no high-school kids to assist
   c. Procedures
      i. Sherri send out Walkathon instructions for teachers including reminder to bring water bottles
      ii. Stations
         1. Each grade level will have different stations

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<th>K, 1, and 2:</th>
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<tbody>
<tr>
<td>1. Bounce House (4-6 volunteers standing at start, end, middle)</td>
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<td>2. Hula hoop/cheek (2 volunteers)</td>
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<td>3. Scoops and Balls (2 volunteers)</td>
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<td>4. Frisbees (2 volunteers)</td>
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<td>5. Other ideas: parachute if teachers lead; jump ropes</td>
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<td>3, 4, 5:</td>
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<tr>
<td>1. Bounce House (4-6 volunteers)</td>
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<td>2. Football station/drills and activities (4-6 volunteers)</td>
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<td>3. Soccer drills and activities (4-6 volunteers)</td>
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<td>4. Hula hoop/cheek station (2 volunteers)</td>
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<td>5. Frisbees or scoops (1-2 volunteers)</td>
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The plan would include teachers walking students first 10-15 minutes, stations for 20-30 minutes, ending with freeze pops the last 5-10 minutes before heading in. We understand some grade levels may be overlapped by finishing freeze pops while the next grade level starts walking.
2. Trevor already taught kids how to do some of the stations
3. Trevor will supply station supplies
4. Trevor and Ryan will set up stations
   iii. Someone will need to sit kids down to go over instructions
       1. Walk lap, then move through stations
       2. Freezies last 10 minutes
   iv. Who is directing honor society kids, parent volunteers, and students?
       1. Ryan can get people going for the first rotation
       2. Trevor can get a sub if needed and help facilitate
       3. Melissa will be here all day and can also do
   d. Sherri touch base with Honor Society and bring cooler and freezies
   e. Prizes will be given out the day of the walkathon
      i. Top earners go into drawing for large prizes (scooters)
      ii. Each classroom will receive 5-10 small prizes
         1. Sherri will pick kids names and distribute to teachers

4. Food Truck Night
   a. Thursday May 19th from 5:30-7:30
   b. No cover charge but food trucks will donate to Westwood
   c. 7 trucks have signed up, lots of variety
   d. Seating
      i. Verify we can bring cafeteria tables outside? Sherry talk to Rich.
      ii. If not could have district drop off chairs
      iii. Parents can also bring their own lawn chairs or picnic blankets
   e. Trucks on outside of parking lot, tables in middle
   f. Blondies lemonade will need hose so will need to be close to building
   g. Activities
      i. Bouncy House
      ii. Bookfair
      iii. Live Music
   h. To-Dos
      i. Will need to block off certain hallways if people are going into the school
      ii. Send out some ground rules on SeeSaw on facebook with graphic
          1. Please keep scooters, bikes, and animals off property for this event
      iii. Need signs for book fair
      iv. Sara do reminder announcement at end of day

5. Open Discussion
   a. End of Year Celebration
      i. PAW would like to provide funding for teachers to do something fun with their
         classes the last week of school.
      ii. Teachers (including Special Ed and EL) can purchase and submit receipt for
          up to $50 reimbursement.
      iii. Ideas – ice cream, tie dye, bubbles, chalk etc.
      iv. Sherri will send out an email on Friday

6. Next Steps
   a. Melissa and Amber come in during workshop week (week before school starts) to
      introduce themselves to teachers and go over fund request procedure
      i. Grade-level budget is set with a certain dollar amount per student
ii. Money is usually for field trips, but with COVID teachers have been able to use for classroom needs

iii. Will come up with a funding request document for future use, including list of approved items

iv. PAW team to approve all funding requests

b. Set Budget for next year

i. When does budget need to be made?
   1. Melissa and Amber finalize by end of August
   2. PAW team will vote on budget during first meeting

ii. How is it set?
   1. Start with a layout of dates
   2. PAW can meet at beginning of August to discuss - playground, Caribou, Backshed Brewing, Westwood Church
   3. Keep in mind, families give their money to use now
   4. Field trips
      a. Every school gets a certain amount based on number of students
      b. Budget numbers stay fairly consistent from year to year but can always be voted up as needed
      c. District now regulating what grades can go where