

Address Change Request

Parent/Guardian Name:

 Last First Phone Number Date

I understand that selecting "Yes" constitutes a legal signature confirming my responses: YES
 I have submitted a proof of address with this form: YES (***accepted forms of proof of address listed below*)

New Address:

Street: _____ **Apt:** _____

City: _____ **State:** _____ **Zip Code:** _____

FAMILY INFORMATION
 Please list ALL children who live in the same household and attend St. Cloud Schools.

Student ID	Student Name:	D.O.B	Grade	Current School	Attendance Area School	Student will:
	Last: First: Middle:				<input type="checkbox"/> Remains the Same <input type="checkbox"/> Changes to:	<input type="checkbox"/> Transfer to AA School <input type="checkbox"/> Submit in-district transfer application
	Last: First: Middle:				<input type="checkbox"/> Remains the Same <input type="checkbox"/> Changes to:	<input type="checkbox"/> Transfer to AA School <input type="checkbox"/> Submit in-district transfer application
	Last: First: Middle:				<input type="checkbox"/> Remains the Same <input type="checkbox"/> Changes to:	<input type="checkbox"/> Transfer to AA School <input type="checkbox"/> Submit in-district transfer application
	Last: First: Middle:				<input type="checkbox"/> Remains the Same <input type="checkbox"/> Changes to:	<input type="checkbox"/> Transfer to AA School <input type="checkbox"/> Submit in-district transfer application
	Last: First: Middle:				<input type="checkbox"/> Remains the Same <input type="checkbox"/> Changes to:	<input type="checkbox"/> Transfer to AA School <input type="checkbox"/> Submit in-district transfer application
	Last: First: Middle:				<input type="checkbox"/> Remains the Same <input type="checkbox"/> Changes to:	<input type="checkbox"/> Transfer to AA School <input type="checkbox"/> Submit in-district transfer application

*Requests should be submitted to the Welcome Center at 1201 2nd Ave St. S Waite Park, MN 56387 or welcomecenter@isd742.org
 *Requests received without a proof of address may be delayed. If you cannot provide a proof of address, please contact the Welcome Center for assistance at 320-370-8116.
 **Forms accepted as a proof of address: Utility Bill, Lease Agreement, Driver's License/State ID with current address, Letter from the State, County, or City.

Office Use Only

Received: _____ Date _____ Initials IDTA Upstairs for Review _____ Date (if applicable)

Changed: _____ Date _____ Initials IDTA Decision Received _____ Date (if applicable)

Received Proof of Address Schools notified by email

Proof of Address Attached to Skyward Transportation notified by email (if applicable)