

Problem Solving Process Sheet

Today's Date:

Next Meeting Date:

Identify Your Outcome (what do you want)	Identify Current Status (Use DATA)	Summarize Data (Precise Problem Statement) Possible Function of Problem Behavior	Develop an Action Plan (Intervention Ideas)	Implementation Plan (Do you have staff buy-in?)	Evaluate the Plan	Revise or Repeat the intervention
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	ODR Data	Precision Statement	Intervention Idea	Staff Involved		
	Implementation Data	Possible Function		Getting Buy In		