

**ELEMENTARY
&
PRESCHOOL
STUDENT AND FAMILY
HANDBOOK
2009-2010**

Madison Elementary School
2805 9th Street N., St. Cloud, MN 56303
320-252-4665 • madison@isd742.org • <http://isd742.org>



MADISON INFORMATION

Welcome to Your Community School

Thank you for choosing St. Cloud Area School District 742! We are proud of our outstanding staff and high academic standards and we look forward to working with you to provide your child with an exceptional educational experience.

We believe each student's potential is best realized within a safe, supportive, and positive learning environment. We recognize that the rights of all students must be respected. We believe that along with these rights, there is a corresponding responsibility for students to follow school behavioral expectations.

We acknowledge the right of parents/guardians to be responsible for their children – to guide and encourage them so they will conduct themselves in a respectful and appropriate manner at school. We invite parents/guardians to become active members of our school community.

This handbook is designed to provide important information to you and your student and provide standards for our students and school community. Items are listed in ABC order for your convenience.

Madison Elementary School

2805 9th Street N.
St. Cloud, MN 56303
Phone: (320) 252-4665
Fax: (320) 529-4338

Paula Henry, Principal • E-mail address: paula.henry@isd742.org

District Administration Office: (320) 253-9333 / E-mail: info@isd742.org
District Services (Transportation): (320) 253-9370 / E-mail: dsb@isd742.org

For your convenience, a voice mail message system is available throughout District 742 buildings. Messages will be returned as soon as possible.

To ensure the safety of our students, all visitors must sign in at the school's office or greeter's desk and obtain a visitors badge each time they visit. All other outside doors will remain locked during the school day from 8:30 - 2:55 p.m. Parents should drop students at Door #8 by the parking lot. The south side of the building is for bus unloading only before and after school.

Madison . . .

Best Students

Best Staff

Best School

School Day

The Madison student day begins at 8:30 a.m. and dismisses at 2:55 p.m. Students are welcome in the school building after 8:00 a.m. Supervision will not be provided before this time.

When students need to be picked up **during the school day or at dismissal, a note should be sent to the teacher.** If students are to go home with another child, a note needs to be sent to the teacher. If there is a question as to where your child should go at the end of the day and a note has not been received, your child will go home as usual. When weather permits, all children go out for recess during their lunch period. If your child has a health concern that will limit him/ her from going outside, please contact the teacher, school nurse or the office. The school reserves the right to request a doctor's note.

Communication

Classroom teachers are responsible for communicating happenings to parents. A regular PTA newsletter will be sent to parents. A Wednesday folder will be sent each week.